

**VILLAGE OF CASSOPOLIS  
COMBINED VILLAGE COUNCIL & SCHOOL BOARD JOINT MEETING  
February 11, 2019**

President Scott Ward called the joint meeting of the Cassopolis Village Council and Cassopolis School Board to order at 6:30 p.m.

**Roll Call:**

Council Members Present: Yoder, Parsons, Conner, Johnson, Williams, Sims and Wagner

Council Members Absent:

School Board Members Present: Teresa Dahlgren, Sue Horstmann, Amanda Smego, Lisa Cutting, Deb Deubner, Scott Ward

School Board Members Absent: Jesse Binns

Pledge of Allegiance was given in unison.

**Approve or Amend School Board Agenda - February 11, 2019**

Deb Deubner motioned, seconded by Teresa Dahlgren to approve the agenda.

**Roll Call Vote:**

Ayes: Horstmann, Cutting, Smego, Dahlgren, Deubner, Ward

**Motion Carried.**

**Approve Agenda (Village Council)**

Wagner motioned, seconded by Parsons to approve the agenda as presented.

**Roll Call Vote:**

Ayes: Parsons, Conner, Johnson and Wagner

Nays: Williams, Sims and Yoder

Abstain:

Absent:

**Motion Carried.**

**Approval of Minutes - January 14, 2019 (School Board)**

Lisa Cutting motioned, seconded by Teresa Dahlgren to approve the minutes of January 14, 2019.

**Roll Call Vote:**

Ayes: Deubner, Horstmann, Dahlgren, Cutting, Smego, Ward

**Motion Carried.**

**Superintendent's Report**

A. Joint Presentation - Dr. Angela Piazza and Emilie Sarratore

B. 4th Grade Presentation: The history, economy and geography of the Village of Cassopolis

C. FFA Presentation: Presenters are in public speaking competition.

D. Blue Crew Brew Presentation: The students provided a summary of the events that have happened from starting the coffee shop board to the decision about a year later to request the downstairs space of the current Village Hall.

**Consent Agenda:** Wagner motioned, seconded by Parsons to approve the following consent agenda:

- a. Regular Meeting Minutes – January 14, 2019
- b. Approval of Invoices - \$103,111.64
- c. PA 152
- d. BS&A

- e. RRC Docs
  - a. Broadway Corridor
  - b. Economic Development Strategy
  - c. Procedures for considering approval of special land use
  - d. Employment Application
  - e. Boards & Commissions introductory packet
  - f. Public Participation Plan
  - g. Capital Improvement Plan
  - h. Site Plan Review Application and Submittal Checklist
  - i. Site Plan Review Process
  - j. Site Plan Application Process
  - k. Application for Boards & Commissions

**Roll Call Vote:**

Ayes: Johnson, Wagner, Parsons, Williams, Yoder, Sims and Conner

Nays:

Abstain:

Absent:

**Motion Carried.**

**Financials – December, 2018:**

Lisa Cutting motioned, seconded by Sue Horstmann to approve December, 2018 financials.

**Roll Call Vote:**

Ayes: Smego, Deubner, Cutting, Dahlgren, Horstmann, Ward.

**Motion Carried.**

**New Business - Discussion Items (School Board)**

A. Robotics Request for Overnight Trips: The requests were submitted for approval.

**Old Business - Action Items (School Board)**

A. Relinquishing Title III Funds: Deb Deubner motioned, seconded by Amanda Smego that Cassopolis Public Schools is relinquishing Title III funds (Part A – Immigrant Students; and Part A – English Learning) for the 2018-19 fiscal year.

**Roll Call Vote:**

Ayes: Horstmann, Dahlgren, Cutting, Deubner, Smego, Ward

**Motion Carried.**

B. Budget Revisions for 2018-19: Amanda Smego motioned, seconded by Lisa Cutting to approve budget revisions for the General Fund, Food Service Fund, Debt Service Fund, Sinking Fund and 2015 Bond Capital Projects Fund, as presented.

**Roll Call Vote:**

Ayes: Cutting, Deubner, Horstmann, Smego, Dahlgren, Ward

**Motion Carried.**

C. Early/Middle College Resolution for Lewis Cass ISD: Amanda Smego motioned, seconded by Sue Horstmann that the Board approves a 5<sup>th</sup> year graduation plan that requires successful completion of math or math-related course be taken the 5<sup>th</sup> year for Early/Middle College Students.

**Roll Call Vote:**

Ayes: Dahlgren, Horstmann, Smego, Cutting, Deubner, Ward,

**Motion Carried.**

D. MASB Region 6 Board of Directors Vote: Lisa Cutting motioned, seconded by Sue Horstmann that Dorothy Dilsaver is the Board of Education's vote for MASB's Region 6 Board of Directors.

**Roll Call Vote:**

Ayes: Horstmann, Cutting, Smego, Dahlgren, Deubner, Ward

**Motion Carried.**

E. Robotics Requests for Overnight Trips: Deb Deubner motioned, seconded by Amanda Smego that it is resolved the following overnight requests for robotics be approved: High School Robotics Competition from March 1-23, 2019, Jackson, MI; Robotics State Competition from April 10-13, 2019, Saginaw Valley University; and Robotics World Championship from April 24-27, 2019, Ford Field, Detroit, MI.

**Roll Call Vote:**

Ayes: Deubner, Horstmann, Dahlgren, Cutting, Smego, Ward

**Motion Carried.**

**Department Reports:**

Clerk: See report.

Treasurer: See report.

Police/Code Enforcement: See report.

Building Inspector: See report.

Electrical Inspector: See report.

Plumbing/Mechanical Inspector: See report.

DPW Superintendent: See report.

Manager: See report.

Reports accepted as presented.

Council & Staff discussed:

- CAUA lift station B-3 and the hours of pumps running.
- Wagner thanked Ben for the work DPW did in keeping up with the snow.
- Update on Cemetery software, we hope to have the remainder of the field work completed by May.
- The new reserve officer Matt Hanner and additional body cams, which we may get at a later time.

**New Business – Action Items (Village Council)**

A. Schematic Drawings - Wightman: Parsons motioned, seconded by Conner to approve the schematic design of the municipal complex, move to the building development phase, and 121 N. Disbrow will be the site location for the building. Shelby Kintz and Mickey Bittner from Wightman presented the design so far. Further discussion ensued regarding parking, location, and the next phases of design development and construction documentation.

**Roll Call Vote:**

Ayes: Wagner, Parsons, Sims, Conner and Johnson

Nays: Williams and Yoder

Abstain:

Absent:

**Motion Carried.**

B. Property Acquisitions: Wagner motioned, seconded by Parsons to approve the property acquisitions of 113 N. Disbrow, the lots on S. O'Keefe & Hilltop Lane, and Axium Lot for a total of \$17,500. The owner of the lots on S. O'Keefe and Hilltop Lane has passed away and giving these properties to the Village. One site may be a great spot for a gateway sign and the other could help maintain the entryway into the Village. The Axium lot would be for the Parkshore Drive project and is being purchased for \$7,500. The lot at 113 N. Disbrow is being purchased for \$10,000. Further discussion ensued regarding the Parkshore Drive project and the solutions to prevent further damage from water runoff.

**Roll Call Vote:**

Ayes: Parsons, Williams, Yoder, Sims, Conner, Johnson and Wagner

Nays:

Abstain:

Absent:

**Motion Carried.**

C. Main Floor of Village Hall: Parsons motioned, seconded by Williams to approve Blue Crew Brew to use the downstairs bank portion of Village Hall for the coffee shop. The students looked at multiple locations and they decided that this location will be best for their site. This would be a community space and allow for people to provide music education, tutoring and a space for artists groups.

**Roll Call Vote:**

Ayes: Williams, Yoder, Sims, Conner, Johnson, Wagner and Parsons

Nays:

Abstain:

Absent:

**Motion Carried.**

**Public Comment**

None.

**Miscellaneous Administrative Items/Announcements**

(Board of Education)

February 13/ Count Day

March 11/Regular BOE Meeting, 6:30 p.m., Squires Center

Midwinter break from Friday, February 15 through Monday, February 18.

(Village Council)

- Next CAUA Meeting: 2/19/2019 at 7:00 p.m.
- Main Street Meetings are held monthly prior to Regular Council Meetings at 5:45 p.m.
- February Workshop: 2/25/19 at 6:30 p.m.
- March Regular Meeting: 3/11/19 at 7:00 p.m.

**Adjournment:** President Johnson and School Board President declared the meeting adjourned at 8:27 p.m.

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David L. Johnson, Village President

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Tonia Betty, Village Clerk