

**VILLAGE OF CASSOPOLIS  
WORKSHOP MEETING  
June 26, 2017**

President Pro-tem Williams called the Workshop Meeting of the Cassopolis Village Council to order at 6:30 p.m.

**Roll Call:**

Council Members Present: Yoder, Parsons, Jackson-Ash, Williams, Sims and Wagner  
Council Members Absent: Johnson

Pledge of Allegiance was given in unison.

**Approval of Agenda:** Wagner motioned, seconded by Sims to approve the agenda as presented.  
**Motion Carried.**

**Public Comment(s) on Agenda Items:**

**Updates:**

- A. CAUA (See Attachment 1): The Village Manager provided the documentation that was explained to CAUA regarding the City of Dowagiac submitting a bid to provide billing services for the CAUA and contract interpretation regarding payments to the Village. We are awaiting a quote for services from an attorney to receive an interpretation of the contracts with CAUA.

**New Action Items:**

- A. Force Main Replacement (See Attachment 2): Mary Nykamp from Wightman & Associates explained the plan to replace the forcemain. Selge Construction, who is already completing the Lift Station project for the Village, is able to complete this project for the Village. We will be able to pay for this project with our cash reserves.
- B. Insurance Renewal (See Attachment 3): It is time to renew the property and liability insurance for the new fiscal year. A new agent will be administering the plan, but we will remain with the Par Plan who provides the insurance. We will be asking for approval for cyber insurance as well which will be an additional \$1,700. We believe this is important due to recent security threats.
- C. Sidewalk Replacement Project (See Attachment 4): The sidewalk replacement project was presented. The current and upcoming projects were discussed. The Public Works is currently handling this project and we may want to consider hiring a contractor instead.
- D. Music at the Park: August 6th is the proposed date for the dedication for the Dan Lee basketball court along with having music in the park. More discussion will be had to finalize the plans.
- E. Cancellation of July Workshop: The need for workshops was discussed and Council will not mind not having a few of them. If something comes up we can decide to have the workshop meeting.

**Miscellaneous: Council Concerns/Items:**

Sims spoke about a code enforcement concern and informed everyone about a concert at the high school in Dowagiac July 1st. The fire department breakfast was well attended.

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Parsons asked about the company taking down the Cemetery trees.

Jackson-Ash commented on Pioneer Days and informed everyone the event went well and she heard many positive comments.

**Public Comments-Non Agenda Items:**

Superintendent Anderson gave an update on the Cemetery trees that will be taken down.

Village Manager Sarratore informed Council that tree quotes will be at the July meeting, Express Employment will be holding a job fair at the Village Hall on July 13th from 9-11am and Friday is Cheri's last day at the Village; a luncheon will be held at 11:30am.

**Announcements:** None

**Adjournment:**

President Pro-tem Williams declared the meeting adjourned at 7:53 p.m. by unanimous agreement.

Respectfully submitted: \_\_\_\_\_  
Tonia Betty, Village Clerk

Reviewed by: \_\_\_\_\_  
Frank Williams, Jr., Village President Pro-tem