

**VILLAGE OF CASSOPOLIS  
WORKSHOP MEETING  
August 28, 2017**

President Johnson called the Workshop Meeting of the Cassopolis Village Council to order at 6:32 p.m.

**Roll Call:**

Council Members Present: Parsons, Johnson, Sims and Wagner

Council Members Absent: Yoder, Jackson-Ash and Williams

Pledge of Allegiance was given in unison.

**Approval of Agenda:** Wagner motioned, seconded by Sims to approve the agenda as presented with the addition of Item K. Meeting Schedule.

**Motion Carried.**

**Public Comment(s) on Agenda Items:** None.

**New Action Items:**

- A. Naloxone (See Attachment 1): The rescue kits are being provided through the Families Against Narcotics SWMI. A 2-year contract will need to be signed to participate.
- B. Playground Equipment (See Attachment 2): The total cost of this project including equipment, installation, shipping and preparation will be \$25,000. This company is providing a discounted price through the end of September and free shipping if purchased by the end of August. The Village Manager will apply for a \$5,000 Risk Reduction Grant through our insurance company to help offset some of this cost.
- C. Resolution for Risk Reduction Grant (See Attachment 3): This grant, if awarded to the Village, can offset \$5,000 of the Don Horne park project. The grant money can purchase rubber mulch and the ADA accessible ramp.
- D. Parcel of Property (See Attachment 4): This parcel of property is being considered for a Village welcome sign. The Village will not need a permit from LaGrange Township for the sign, but this will be confirmed before the sign is purchased.
- E. Cemetery Chapel Roof Replacement (See Attachment 5): The Chapel at the Cemetery had some water damage and the roof needs to be replaced. Quotes will be provided to Council at the next meeting.
- F. Industrial Park Sign (See Attachment 6): Creative Vinyl and SignWorks are the two companies that provided quotes for the sign. Council discussed changing the name to Freedom Way Business Park, the reasons for that change and the pricing of the lots.
- G. Council Pay (See Attachment 7): Some questions were brought up regarding the way Council is being paid. We can make changes and allow for payment based on each meeting attended, but it would be costly since it would entail an ordinance change and may not be beneficial if meetings are cancelled in the future.

- H. Change in Insurance Policies (See Attachment 8): We were provided a quote from our new insurance company for health services and they were able to find us significant savings by switching from BCBS to Priority Health with a HSA plan. We will be looking for quotes from our current insurance agent to provide something comparable.
- I. Water Bonds (See Attachment 9): Council agrees with the refunding of the water bonds and would like to move forward with this process. A new ordinance will be presented once finalized.
- J. Master Plan (See Attachment 10): This should be a very inclusive project and have the participation of all the Council members and discuss what exactly everyone wants. Council discussed ideas about businesses, things the community needs, the walkability of downtown, an evaluation of all Village facilities and including visual options like streetscapes.
- K. Meeting Schedule: Discussion ensued regarding the way the Workshops and Regular meetings are happening. Some Council members feel as though they are not being as efficient as they can be. They would like to try placing the things fully discussed at Workshop in the Consent Agenda for the Regular meeting, any additional items can be discussed individually.

**Miscellaneous Council Concerns/Items:**

Village Manager informed everyone that the Halloween hours will be from 6-8 on Tuesday, October 31<sup>st</sup>, this information will be placed on the utility bills to inform residents.

**Public Comments-Non Agenda Items:**

Dianna McGrew is encouraged to see the progress on things in the Village and likes the change to the Consent Agenda.

**Announcements:** None.

**Adjournment:**

President Johnson declared the meeting adjourned at 7:45 p.m. by unanimous agreement.

Respectfully submitted: \_\_\_\_\_  
Tonia Betty, Village Clerk

Reviewed by: \_\_\_\_\_  
David L. Johnson, Village President