

**VILLAGE OF CASSOPOLIS
WORKSHOP MEETING
September 25, 2017**

President Johnson called the Workshop Meeting of the Cassopolis Village Council to order at 6:30 p.m.

Roll Call:

Council Members Present: Parsons, Johnson, Sims, Wagner, Yoder, Jackson-Ash
Council Members Absent: Williams

Pledge of Allegiance was given in unison.

Approval of Agenda: Wagner motioned, seconded by Sims to approve the agenda as presented with the addition of Item F. Chief LaValle.

Motion Carried.

Public Comment(s) on Agenda Items: None.

SAW Presentation (See Attachment)

A presentation of the final results of the SAW grant were provided by representatives of Wightman and Umbaugh.

Mickey Bittner of Wightman stated that the Village had qualified to be 100% funded through the SAW Grant, and that the purpose of this project was for the Village to review Sewer and Storm infrastructure to document what assets we have, what condition they are in, and how to take care of them.

Frank LaPierre of Wightman discussed the 3 year process that the Village has been on to work through the requirements of the grant. The final reporting is due October 31, 2017. There are 3 key elements to be reviewed: technical, financial and GIS & work order software.

Kevin Marks of Wightman, reviewed the technical side of the project. He presented Council with pictures of some of the infrastructure, and a 20 year plan for repair and replacements needed in our system. He pointed out that the Village has done a great job of being proactive in already addressing infrastructure needs and setting proper rate structures.

Ryan Miller of Wightman gave a presentation of what the Villages sewer system looked like mapped with the GIS technology, and how it will be utilized in the field. Ryan also gave a short presentation on the new work order system that the Public Works Department will begin using.

Andy Campbell of Umbaugh reviewed the proposed rate study for the next 20 years for the Village, taking into account all the proposed replacements and upgrades for the system.

Updates:

- A. **Master Plan Update:** President Johnson stated that he and the Village Manager met with several planning and engineering companies, and that the process was moving along as anticipated. The companies proposals are due by the end of the first week of October. After reviewing proposals the top two candidates will be presented to Council.
- B. **Bond Ordinance (See Attachment A):** The draft ordinance for the refinancing of the water bond was presented. Jackson-Ash had several questions about the cost, and asked for additional information from Umbaugh, which will be provided to her by the Village Manager.
- C. **Brick Update:** This first set of engraved bricks have been placed at the Log Cabin, and it looks very nice. Bricks continue to be available for sale.

Discussion & Action Items:

- A. Renaming of Southside Park: Several members of Council have been approached about renaming Southside Park to Ron Bass park. Council suggests sprucing up the current Ron Bass park, and would like to make sure that area is addressed in our Master Plan/Parks Plan update process.
- B. Business Park Sign/Name: Jackson-Ash expressed concern over the current name of our Industrial Park. Council would like to add a new name for the park to the list of items being handled during our planning process.
- C. Purchase of Property: Council had previously been presented with a piece of property that was in the County Land Bank that would work for a Welcome sign for the Village. Council does not believe this is the best placement for a sign, and does not want to pursue this piece of property.
- D. 708 Sherman Lane (See Attachment C): Axium is looking to change the zoning for this piece of property to match the zoning change that Council approved last year of their adjoining property. This will go to the planning commission for their recommendation on Friday.
- E. Playground Equipment Location: The new playground equipment is set to be installed at Don Horne Park beginning the week of 10/9. Parks Committee was tasked with providing the Village Manger the exact location in the park where this equipment will be installed.
- F. Chief LaValle: At the request of Chief LaValle, President Johnson expressed that Chief LaValle is concerned about the high cost of some of his medication and that Chief LaValle is asking for some additional help from Council. Council does not believe that this is the appropriate time to have this discussion. Chief LaValle’s review is slated for the next meeting, and that is when this discussion should take place – if Chief LaValle has been released to return to work by that time.

Miscellaneous Council Concerns/Items:

Public Comments-Non Agenda Items:

Announcements: None.

Adjournment:

President Johnson declared the meeting adjourned at 9:30 p.m. by unanimous agreement.

Respectfully submitted: _____
Emilie Sarratore, Village Manager

Reviewed by: _____
David L. Johnson, Village President