



ELECTED OFFICIALS

APPOINTED OFFICIALS

COMMITTEES

BOARDS & COMMISSIONS

Membership Directory

2020-2021

***As of 12/1/2020**



**VILLAGE COUNCIL MEETINGS
 ARE HELD THE
 SECOND & FOURTH MONDAY OF THE MONTH
 AT 6:30 P.M.
 121 N. DISBROW ST.
 CASSOPOLIS, MI 49031**

ELECTED OFFICIALS

POSITION/NAME	TERM EXPIRATION	PHONE	E-MAIL
<u>PRESIDENT</u>			
David Johnson	11/20/2022	317-223-8947 (C)	djvoctrustee@gmail.com
<u>PRO-TEM</u>			
Frank Williams, Jr.	11/20/2024	616-292-3353 (C)	frankndfan1@gmail.com
<u>TRUSTEE</u>			
Mitchell Conner	11/20/2022	269-591-0428 (C)	mitchellconner603@gmail.com
Asali Kelly	11/20/2022	269-414-9131(C)	asalibkelly@gmail.com
Kimberle Danzy-Yeager	11/20/2024	269-445-2609 (H)	danzyyeagerk@gmail.com
James Pedersen	11/20/2022	517-304-2705 (W)	aworker4mi@gmail.com
Stefon Luckey	11/20/2024	269-228-6417 (C)	srluckey91@gmail.com



Village of Cassopolis

A friendly lakeside community

APPOINTED ADMINISTRATIVE OFFICIALS

POSITION	TERM	PHONE	E-MAIL
Manager			
Emilie Sarratore	N/A	269-655-4473 (C)	esarratore@gmail.com
Clerk			
Tonia Betty	March-21	347-742-8971 (C)	clerk@cassopolis-mi.us
Treasurer			
Jacqueline Collins	March-22	269-445-8648 (O)	jcollins@cassopolis-mi.us
Police Chief			
Brian LaValle	N/A	269-635-0297 (C)	chief@cassopolis-mi.us
DPW Superintendent & Street Administrator			
Ben Anderson	March-21	266-591-0423 (C)	banderson@cassopolis-mi.us
Building Inspector			
Rich Drews	March-21	269-476-8887 (C)	redrews348@hotmail.com
		Office Hours: Tuesday 4 p.m. to 5 p.m.	
Adam Dahlgren		269-998-2765	adamjdahlgren@gmail.com
Electrical Inspector			
Ken Simpson	March-21	269-471-5869 (O)	ksimpson.insp@gmail.com
Plumbing/Mechanical Inspector			
John Dobberteen	March-21	269-651-4567 (O)	dobberteeninc@gmail.com
Attorney			
Clark Hill P.L.C.	March-21	269-966-3000 (O)	
Assessor			
Bill Kays	March-21	269-621-3604 (C)	kayswj@gmail.com
Ordinance Enforcement			
Zoning Solutions LLC	March-21	269-535-7463 (O)	mizoningsolutions@gmail.com



CEMETERY BOARD (4 YR TERM)

Meets As Needed

POSITION	TERM	PHONE	E-MAIL
Chairperson			
Jacqueline Collins	March-22	269-445-8648 (O)	jcollins@cassopolis-mi.us
Village Treasurer			
Ben Anderson	March-23	269-591-0423 (C)	banderson@cassopolis-mi.us
DPW Superintendent			
Advisory: (not a voting member)			
Eugene Wagner	March-23	269-445-2435 (C)	efw@wagnercares.com

What this organization does:

The Cemetery Board is responsible for establishing the policies for the use of the Cemetery. The Board recommends capital improvement plans to the Village Council, as well as for other major cemetery policy issues.

How members are selected:

The President appoints members to the Cemetery Board every four (4) years.

CONSTRUCTION BOARD OF APPEALS (3 YR TERM)

This board is required by the Michigan Building Codes and meets only when an appeal has been filed.

POSITION	TERM	PHONE
Brad Dlouhy	March-22	269-468-3770
Rich Drews	March-23	269-476-8887
Adam Dahlgren	March-21	269-445-8085



FINANCE COMMITTEE

April to June annually and as needed for amendments.

POSITION	TERM	PHONE	E-MAIL
Vacant	Annual		
David Johnson	Annual	317-223-8947 (C)	djvoctrustee@gmail.com
Mitchell Conner	Annual	269-591-0428 (C)	mitchellconner603@gmail.com

How members are selected:

The Finance Committee is comprised of the Village President and two Trustees for the purpose of Budget development. The Village President will appoint, with consent of the board, two (2) trustees to serve on the Finance Committee at its April meeting of each year.

What this organization does:

The Finance Committee will meet beginning in April each year, after appointment, to start evaluating and analyzing the existing budget, and from that develop revenue and expense projections departmentally and will work with Village staff including the Village Manager, the Village Clerk and the Village Treasurer. The Finance Committee along with staff will present a proposed budget to the full board of trustees at a special work session prior to the adoption of the budget, which must be done by June 30th of every year. The Finance Committee outside the months of budget development will remain idle except in times when a budget amendment may be necessary during the fiscal year. The Finance Committee will be in existence indefinitely from fiscal year to fiscal year but will be most active from April through June of each calendar year for budget development.



PARKS, RECREATION, YOUTH AND SENIOR POLICY ADVISORY COMMITTEE

POSITION	TERM	PHONE	E-MAIL
Mitchell Conner	Annual	269-591-0428 (C)	mitchellconner603@gmail.com
Vacant	Annual		
Frank Williams, Jr.	Annual	616-292-3353 (C)	frankndfan1@gmail.com

How members are selected:

The Parks, Recreation, Youth and Senior Policy Advisory Committee is comprised of the Village three Trustees for the purpose of planning and developing essential parks and recreational services for the youth and seniors within the Village; specifically concentrating on parks development. The Village President will appoint, with consent of the board, three (3) trustees to serve on the Parks, Recreation, Youth and Senior Policy Advisory Committee at its April meeting of each year.

What this organization does:

The Parks, Recreation, Youth and Senior Policy Advisory Committee will meet beginning in April each year, after appointment, to start evaluating and analyzing the existing budget, and from that develop projects departmentally and will work with Village staff including the Village Manager, the Village Clerk and the Village Treasurer. The Parks, Recreation, Youth and Senior Policy Advisory Committee along with staff will present a proposed budget to the full board of trustees at a work session prior to the adoption of the budget, which must be done by June 30th of every year. The Parks, Recreation, Youth and Senior Policy Advisory Committee will work to pursue the goals outlined in the approved scope of projects and budget. The Parks, Recreation, Youth and Senior Policy Advisory Committee will meet monthly on an as needed basis to further their mission.

PERSONNEL COMMITTEE

POSITION	TERM	PHONE	E-MAIL
Vacant	Annual		
David Johnson	Annual	317-223-8947 (C)	djvoctrustee@gmail.com
Vacant	Annual		



PLANNING COMMISSION (3 YR TERM)

POSITION	TERM	PHONE	E-MAIL
Chairperson			
Lisa Cutting	March-22	269-228-1014 (C)	lisac@cassco.org
Council Representative			
Stefon Luckey	March-23	269-228-6417 (C)	srluckey91@gmail.com
Members			
Melody Cutting	March-23	269-635-0420 (C)	melodycutting@gmail.com
Vacant	March-22		
Jason Smith	March-23	269-414-1050 (C)	jejsmith33@yahoo.com

What this organization does:

The Planning Commission has been organized through state law to develop and administer the master land use plan (Comprehensive Plan). The Comprehensive Plan governs the way in which land may be used around the Village, and the Planning Commission utilizes a series of rules and regulations, as well as review processes, to ensure that land use is carried out in a way that provides for the orderly and efficient provision of public goods (water, sewer, roads, public parks, public safety, etc.).

The Comprehensive Plan needs to be updated every five (5) years. An update can be as simple as a periodic review and a reaffirmation of this plan or may as extensive as a major rewrite. The Zoning Ordinance, which is the body of rules and regulations that provide that meat to the plan's bones, should reflect the latest plan to the greatest extent possible.

How members are selected:

The Village President selects members for staggered three-year (3) terms.



RENTAL APPEAL BOARD

Meet as needed

**This board has not been initiated.

ZONING BOARD OF APPEALS (3 YR TERM)

POSITION	TERM	PHONE	E-MAIL
Robert Collins	March-20	269-445-8984 (H)	
Frank Williams, Jr.	March-20	616-292-3353 (C)	frankndfan1@gmail.com
Jeri Weston	March-21	269-479-6227 (H)	
Travis Conner	March-21	269-228-2233 (C)	connertc8@gmail.com
Delshawn Wicker	March-21	574-326-2537 (C)	



CASSOPOLIS AREA UTILITIES AUTHORITY

3rd Monday of each month at 7:00 p.m.

The CAUA Board has been contracted by the Village of Cassopolis, LaGrange Township, Penn Township, Jefferson Township and Calvin Township to govern the four township's sewer systems. The township's system includes the Diamond Lake and Donnell Lake Sewer System, as well as any new sewer systems added within those four townships outside of the Village limits. The CAUA, in turn, contracts back with the Village for the operations and maintenance of the townships' systems.

The CAUA's contract with the Village is for the Village to conduct all maintenance and repair on the townships' systems, short of major replacement/repair and/or capital replacement of the system. This provides an additional workload for the DPW, but at the same time, provides a cash flow to pay for personnel and equipment costs that the Village would not otherwise have available.

Additionally, the CAUA and the Village have agreed to share the costs of operating the "combined system", meaning that portion of the Village's sewer system, which is dedicated to carrying sewage from both the Village and the townships' system (i.e., the Interceptor to Dowagiac). This introduces an economy of scale in the operation of the Village's sewer system that the Village would not otherwise have available.

The Village and Penn Township each have two (2) appointed voting representatives on the CAUA. LaGrange, Jefferson and Calvin Townships have one (1) appointed voting representative.

CAUA MEMBERS

LaGrange Township:	Gene Decker	
Penn Township:	Harry Shaffer	Dianna McGrew
Jefferson Township:	Dean Haas	
Calvin Township:	Mike Seedorf	
Village of Cassopolis:	Emilie Sarratore	Tonia Betty



Summary Meeting Dates & Times

BOARD	MEETING SCHEDULE
Village Council	2 nd Monday of each month @ 6:30 p.m.
Cemetery Board	As Needed
Construction Board of Appeals	As Needed w/Proper Legal Notice
Parks & Recreation	As Needed
Personnel Committee	As Needed
Planning Commission	As Needed
Zoning Board of Appeals	As Needed
CAUA	3rd Monday of each month @ 7:00 p.m.